

NOTICE OF MEETING

ALEXANDRA PALACE AND PARK BOARD

**Tuesday, 6th November, 2018, 7.30 pm - The Palace Suite,
Alexandra Palace Way, Wood Green, London N22 7AY**

Members: Councillors Anne Stennett (Chair), Sarah Williams (Vice-Chair), Dana Carlin, Nick da Costa, Erdal Dogan and Bob Hare

Non Voting Members: Duncan Neill (Muswell Hill and Fortis Green Association), Val Paley (Palace View Residents' Association) and Nigel Willmott (Friends of the Alexandra Palace Theatre)

Observer: Jason Beazley (Three Avenues Residents Association (TARA))

Quorum: 3

1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. **APOLOGIES FOR ABSENCE**

3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 14 & 20 below).

4. DECLARATIONS OF INTERESTS

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. QUESTIONS, DEPUTATIONS OR PETITIONS

To consider any questions, deputations or petitions received in accordance with Part 4, Section B29 of the Council's Constitution.

6. MINUTES (PAGES 1 - 8)

- i. To confirm the unrestricted minutes of the Alexandra Palace and Park Board held on 11 September 2018 as an accurate record of the proceedings.
- ii. To receive the draft minutes of the Alexandra Park and Palace Advisory Committee held on 25 October 2018 and to consider any recommendations from that Committee. **(to follow)**
- iii. To receive and consider the draft minutes of the informal joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee held on 25 October 2018. **(to follow)**

7. CEO'S UPDATE

To receive a verbal update from Louise Stewart on the Board Strategy Day, Fireworks, November & December events, learning & participation activities, and to provide an opportunity for Board Members to comment on any of the items in the CEO's report to the SAC-CC on 25 October.

8. FINANCIAL RESULTS (PAGES 9 - 22)

To consider the Trust's financial position.

9. FEEDBACK FROM THE CHAIR OF THE FINANCE, RESOURCES, RISK AND AUDIT COMMITTEE (FRRAC) (PAGES 23 - 24)

To receive a summary report.

10. FRRAC TERMS OF REFERENCE

To approve the reviewed Finance, Resources, Risk and Audit Committee (FRRAC) Terms of Reference.

TO FOLLOW

11. COST OF LIVING AWARD (PAGES 25 - 28)

To approve the recommendations for the cost of living award.

12. ANNUAL REVIEW SAFEGUARDING POLICY (PAGES 29 - 56)

To approve amendments to the policy as a result of the annual review.

13. ANNUAL REPORT ON OUTDOOR EVENTS MONITORING FRAMEWORK (PAGES 57 - 78)

To consider the annual report on the monitoring of events in the Park.

14. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

15. FUTURE MEETINGS

26 February 2019

30 April 2019

16. EXCLUSION OF THE PUBLIC AND PRESS

Items 17 - 20 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual, Para 2 – Information which is likely to reveal the identity of an individual and Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information).

17. EXEMPT - MINUTES (PAGES 79 - 80)

To confirm the exempt minutes of the Alexandra Palace and Park Board held on 11 September 2018 as an accurate record of the proceedings

18. EXEMPT - PAY REVIEW (PAGES 81 - 108)

To approve the pay structure and policy.

- 19. EXEMPT - FEEDBACK FROM THE CHAIR OF THE ALEXANDRA PALACE TRADING COMPANY (APTL) (PAGES 109 - 112)**
- 20. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

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Monday, 29 October 2018